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13 February 1967

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MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Acting Deputy Director for Science and
Technology
Deputy Director for Support

SUBJECT : Briefing Program for Mr. Idar Rimestad

1. As you know, Mr. Idar Rimestad, the newly appointed Deputy Under Secretary of State for Administration, will visit the Agency for briefings on Thursday, 16 February. The following will be the schedule:

0900 - 0945	Executive Director-Comptroller
0945 - 1045	Deputy Director for Plans
1045 - 1130	Acting Deputy Director for Science and Technology
1130 - 1230	Deputy Director for Intelligence
1230 - 1330	Lunch
1330 - 1430	Deputy Director for Support
1430 - 1445	The Director
1445 - 1545	Deputy Director for Support (cont'd)

2. Between 0900 and 0945 I will attempt to acquaint Mr. Rimestad in the broadest terms with the functions of the intelligence community and the Central Intelligence Agency. I will show him an abbreviated Agency organization chart and describe very briefly the major functions of each of the four directorates.

3. Each directorate should use the allotted time as it sees fit. I do suggest that we concentrate on having him understand CIA and its relationships with the Department of State rather than discuss specific issues in detail.

4. Mr. Rimestad must be back at the Department by 1630 and shall therefore have to depart the Agency by 1600.

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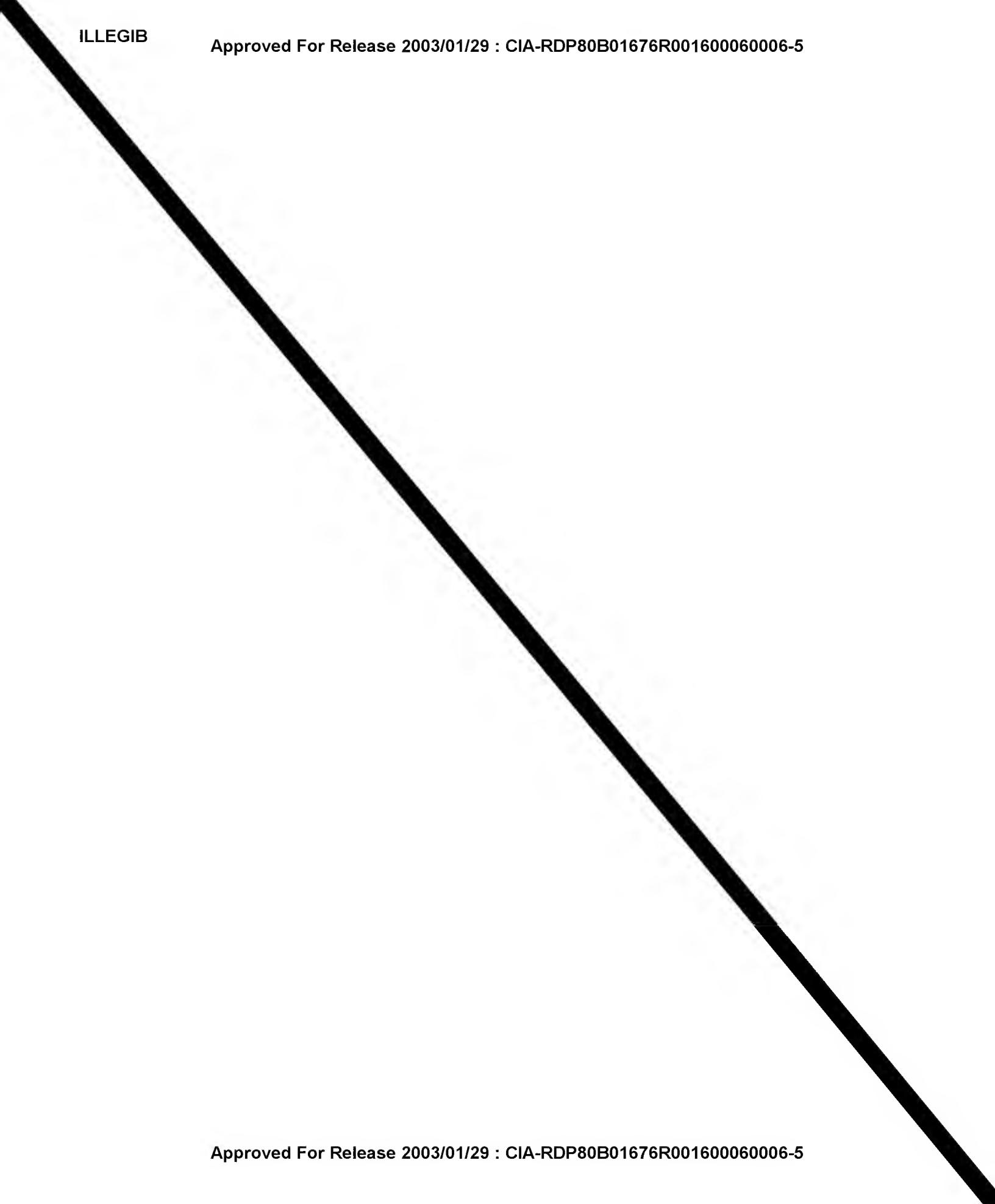
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L. K. White

Executive Director-Comptroller

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cc: Director

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